



UNIVERSITI
TEKNOLOGI
MARA



SEKRETARIAT
MAHASISWA FAKULTI
FAKULTI PERLADANGAN DAN AGROTEKNOLOGI
UiTM CAWANGAN MELAKA KAMPUS JASIN
2018/2019

RESUME WRITING WORKSHOP

Resume Writing Workshop

Venue: Auditorium UiTM Melaka Kampus Jasin

Date : 29 March 2019

Faculty Of Plantation and Agrotechnology allow the Resume Writing Workshop being held in UiTM Cawangan Melaka Kampus Jasin. The program will be one of the platform to expose the students related to the resume preparation request and criteria dine by the employer. The program is one of the effort carried out by the Faculty of Plantation and Agrotechnology Universiti Teknologi MARA Cawangan Melaka Kampus Jasin. The talk was delivered by our own deputy dean, Miss Nordiana Ibrahim and one of the lecture, Dr. Yusof Chong Yu Lok. This program intend to provide the exposure for the students particularly to the final year student this is to making sure they are well prepared to apply for after graduated.



This is first slot with our Deputy Dean, Miss Diana Ibrahim. She was giving a talk about the preparation of ourself include the appearance that we should prepared for interview.



All of this participant were joining this good program to prepared them self for the interview in the future.



For the second slot, we were bearing a talk from Dr. Yusof Chong Yu Lok about the content in resume that we need to prepared and compile properly.



OUTCOME

- ⇒ The students more ready in resume preparation before meet the employer with a good appearance and good resume.
- ⇒ Students more confidents towards interview process which is will effectively make the employer assure to took them as their employee.
- ⇒ Job opportunities will be provided to final year Faculty Of Plantation and Agrotechnology students.
- ⇒ Softskill of the students will increase and to face the interview sesion
- ⇒ Knowing the attitude, the step to prepare a good resume, and way how to react with all their questions.

OBJECTIVES

- ◆ To offer the students disclosure towards interview process which is will effectively enhance students confidents.
- ◆ To provide job opportunities to final year Faculty Of Plantation and Agrotechnology students.
- ◆ Briefing the attitude, the step to prepare a good resume, and way how to react with all their questions.
- ◆ Make a students prepared their resume with a lot of involved event and management skill in the same time have a good result.